Charity Name

Addendum to the Governing Document (“the Governing Document”) dated XX

Adopted by the Membership on XX

The Governing Document for the charity is *(describe)*

This addendum amends the Governing Document to comply with Section 4 of the Charities etc. (Amendments, Exemptions, Governance, and Specified Amount) (Guernsey and Alderney) Regulations 2022 and the Schedule thereto.

1. **Names of the Organisation**

The name of the charity is (insert)

1. **Legal Status**

The charity is (*describe legal form*) registered with the Guernsey Registry under reference (*insert Registration Number*)

1. **Purpose, Mission, and Objectives**

*(Refer to existing clause in Governing Document, or describe here).*

1. **Relationship to other Non-Profit Organisations**

*(Insert as appropriate)*

1. **Arrangements governing dissolution of the Trust**

*(Refer to existing clause in Governing Document or describe here)*

1. **Rules covering administration of assets**

*(Refer to existing clause in Governing Document, or describe here).*

1. **Rules governing the amendment of the Governing Document**

*(Refer to existing clause in Governing Document, or describe here).*

1. **The Nature or Identity of Members**

*(Refer to existing clause in Governing Document, or describe here).*

1. **Membership rules such as eligibility, suspension and expulsion**

*(Refer to existing clause in Governing Document, or describe here).*

1. **Rules concerning frequency of and proceedings at Members’ meetings**

*(Refer to existing clause in Governing Document, or describe here).*

1. **The rights of members to elect whether the annual financial statements should be independently audited or examined**

*(Refer to existing clause in Governing Document, or describe here).*

1. **The rights of members to see the annual financial statements within a reasonable period following the end of the accounting period**

*(Refer to existing clause in Governing Document, or describe here).*

1. **The process by which the members of the Trust are determined**

*(Refer to existing clause in Governing Document, or describe here).*

1. **Duties and powers of the board or committee**

*(Refer to existing clause in Governing Document, or describe here).*

1. **Duties and Powers of the Chair or equivalent**

*(Refer to existing clause in Governing Document, or describe here).*

1. **Duties and powers of the Secretary or equivalent**

*(Refer to existing clause in Governing Document, or describe here).*

1. **Duties and powers of the Treasurer or equivalent**

*(Refer to existing clause in Governing Document, or describe here).*

1. **Rules concerning frequency of, and proceedings at meetings of Board members**

*(Refer to existing clause in Governing Document, or describe here).*

Approved by the members on *(date)*

Chairman

Secretary